



CONTRACTOR'S PAYMENT SUMMARY

PART 1: CONTRACTOR PAYMENT REQUEST (To be completed by Contractor)

AGENCY CONTRACT NO: _____ COMPTROLLER REGISTRATION NO: _____
PAYMENT NO: _____ (Partial/Substantial/Final)

- a. Cost of All Contract Work Payable to Date \$ _____ (a)
b. Cost of all registered Change Order Work Payable to Date \$ _____ (b)
c. Amount Due for Stored Material \$ _____ (c)
d. Total Amount to Date (a + b + c) \$ _____ (d)
e. Retained Percentage \$ _____ (e)
 Partial = 5% or 10% (as per contract)
 Substantial Completion = 1% + 2 x Punch List
 Final = 1% or Final = 0%, if guarantee release accompanies payment.
f. Total Work Previously Certified \$ _____ (f)
g. Payment due this Estimate (d - e - f) \$ _____ (g)

PART 2: (To be completed by Agency)

- h. Less Amount Withheld, \$ _____ (h)
 Reason: _____
i. Liquidated Damages \$ _____ (i)
j. Net Amount due this estimate (g - h - i) \$ _____ (j)

(Contractor to be advised of any withholdings from lines h or i)

PART 3: CONTRACTOR'S CERTIFICATE (To be completed by Contractor)

I (we) certify that all items, units, quantities and prices of work and material shown on this estimate are correct; that all work has been performed and material supplied in full accordance with the terms and conditions of the contract between Department of Parks and Recreation of the City of New York and _____ (Contractor) dated _____ and all authorized change thereto; that all contract provisions relating to prevailing wages have been complied with; that all outstanding claims for labor, materials and equipment for the performance of said contract except the outstanding claims listed in the attached sheet, "Certificate of Contractor to the Comptroller" and as listed below; that the above is true and correct statement of the contract account up to and including the last day of the period covered by this estimate and that no part of the "payment due this estimate" has been received. The following is a true and correct list of all subcontractors who have employed laborers and/or used material and/or supplies for work performed under said contract. Furthermore, in compliance with Article 36, Section 6 of the Agreement, I (we) certify that I (we) have complied with Section 6-108 of the New York City Administrative Code relating to non-discrimination, with the non-discrimination provisions of Section 220e of the New York State Labor Law and with Section 6-108 of the New York City Administrative Code and subsequently enacted rules and regulations or amendments thereto relating to minimum wage.

_____ Contractor Company Name	_____ Contractor's Printed Name	_____ Title
_____ Contractor's Signature	_____ Date	

PART 4: RESIDENT ENGINEER'S CERTIFICATE

I certify that I have verified this estimate and that to the best of my knowledge and belief it is a true and correct statement of the work performed and materials supplied by the contractor, and that all work and material included in this estimate have been inspected by me or my duly authorized assistants and have found to comply with the terms and conditions of the corresponding construction contract documents and authorized changes thereto. I further certify that I have verified that certificates of non-discrimination have been obtained from the contractor and all subcontractors who performed any work covered by this payment.

RE Printed Name: _____ RE Phone #: _____ Consultant Firm (if applicable): _____
Resident Engineer Signature: _____ Date: _____
If Consultant signature above, Accepted by Agency Employee:
Name and Signature: _____ Date: _____