



NYC Parks

CITY OF NEW YORK PARKS & RECREATION

SEASONAL JOB VACANCY NOTICE

Office Title: Regional Crew Supervisor - Natural Areas Management

Civil Service Title: Administrative Horticulturist

Work Location: Baby Queensbridge Park, Queen

Duration: October 2025 to June 30, 2026

Salary: \$36.16 per hour 35 hour work week

Number of Positions: 1

NYC Parks is the steward of over 30,000 acres of land — 14 percent of New York City — including more than 5,000 individual properties ranging from Coney Island Beach and Central Park to community gardens and Greenstreets. We look after 600,000 street trees, and two million more in parks.

The Division of Environment and Planning aims to protect, restore, and expand New York City's green spaces and natural areas to maximize their benefits for environmental and community health and resilience. The Natural Resources Group within Environment and Planning manages over 10,000 acres of natural areas across the five boroughs, including forests, grasslands, and wetlands, and has secured tens of millions of dollars of grant from state, federal and private sources over the past decades to fund the restoration and management across these ecosystems.

Employees who work for 6 months or longer are eligible for healthcare benefits. All seasonal employees earn sick and annual leave. All employees receive free membership to our recreation centers.

Major Responsibilities

- Under the supervision of the Deputy Director of Natural Areas Crews, with latitude for independent initiative and judgment, plan and oversee natural area restoration work and crew operations in an assigned region of NYC.
- Perform administrative duties for assigned staff, including the scheduling, tracking, reporting and presentation of field work activities and the input and analysis of GIS data. Ensure progress adheres to goals and milestones.
- Train and supervise up to three field crew leaders in natural areas restoration operations, including direction and troubleshooting in the field. Develop and conduct trainings for new staff. Help maintain an inclusive and diverse work atmosphere and provide conflict resolution as needed.
- Serve as technical advisor to support crew work in all natural area ecotypes. Research new methods to advance team expertise in urban natural area restoration, including plant identification, operation of diesel, two-cycle and electric power tools and equipment, native plant establishment, irrigation systems and pesticide usage. Oversee pesticide applications and ensure adherence to local laws. Supervise maintenance and inventory of tools, equipment and supplies for natural area restoration projects and ensure adequate resources and training for all tasks.
- Support active collaboration with internal and external partners. Identify opportunities for complementary partnerships and increase opportunity for community engagement in caring for natural areas.
- Provide expert advice to other agencies and Parks divisions on best management practices for natural areas care and protection.
- Provide data, technical content, and budget information as needed to support development of grant applications and proposal with partners inside and outside the agency.

Qualification Requirements

1. A baccalaureate degree from an accredited college with major study in horticulture, arboriculture or landscape architecture and four years of fulltime, paid experience in horticultural work of which two (2) years must have been in a supervisory, administrative, consultative, managerial, or executive capacity; or
2. A satisfactory equivalent. However, all candidates must have at least a high school diploma or evidence of having passed an examination for a high school equivalency diploma and one year of supervisory, administrative, consultative, managerial or executive experience as described above.

Preferred Skills/Qualifications

1. Excellent leadership skills and capacity to reconcile input from multiple stakeholders.
2. 5 years of field experience in restoration or management of urban natural habitats, preferably in New York City. At least five years' experience managing staff.
3. Broad understanding of native plant communities of Mid-Atlantic and New England regions.
4. Experience in all facets of landscape restoration activities including vegetation removal and plant establishment techniques.
5. Valid New York State driver License.
6. Full understanding of NYC ecology including native and invasive plants and current restoration science.

Residency in New York City, Nassau, Orange, Rockland, Suffolk, Putnam or Westchester counties required for employees with over two years of city service. New York City residency required within 90 days of hiring for all other candidates.

Fees: Hired candidates will be subject to a processing fee of \$85.00. Hired candidates who are not currently employed by the City will be subject to a \$101.25 background check fee.

HOW TO APPLY

Apply Here [Regional Crew Supervisor - Natural Areas Management](#) OR Go to cityjobs.nyc.gov and search for Job ID# 727317.

All applicants must apply via cityjobs.nyc.gov. The City is no longer using ESS to accept applications.

***Current City Employees please include your ERN on your cover letter and resume.**

POST DATE:08/20/2025

POST UNTIL: FILLED

References will be required upon request. We appreciate the interest of all applicants. Only candidates selected for an interview will be contacted.

nyc.gov/parks

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TELECOMMUNICATIONS DEVICE FOR THE DEAF: (212) 504-4115

For information about applying for Civil Service Exams go to: [Civil Service Exams - Department of Citywide Administrative Services \(nyc.gov\)](#)