



CITY OF NEW YORK PARKS & RECREATION

CITYWIDE JOB VACANCY NOTICE: Job ID No. 726528

Office Title: Resident Engineer

Civil Service Title: Associate Project Manager **Title Code No:** 22427 **Level:** I

Salary: \$78,740 - \$90,551**

Number of Positions: 5

Work Location: TBD

***ONLY PERMANENT EMPLOYEES IN THE TITLE AND THOSE THAT ARE REACHABLE ON THE CIVIL SERVICE LIST ARE ELIGIBLE TO APPLY. ***

NYC Parks is a design award-winning city Agency that builds and cares for public spaces for New Yorkers to connect, play and enjoy. These public spaces, encompassing over 5,000 properties, include boardwalks, historic houses, playgrounds and pools and Works Progress Administration (WPA)-era recreation centers. Resident Engineers are essential to the modernization of Parks' beloved public spaces and structures. NYC Parks depends on its Resident Engineers to manage a wide range of interesting construction projects at these sites. Resident Engineers are the bridge between contractors, architects, engineers, landscape architects and the city, viewing all parties as essential partners to the successful completion of a construction project. The work of Resident Engineers is highly visible and directly benefits millions of New Yorkers and communities.

Major Responsibilities

- Under general supervision, manage construction work involving multiple partners (e.g., construction workers, architects, landscape architects, engineers, contractors) on capital projects with varying degrees of complexity. Collaborate with peers to cover sites during schedule conflicts.
- Oversee the approval process of various construction projects, including making recommendations where necessary. Review change orders to determine if they are valid and then review change order costs to determine if they are fair and reasonable.
- Consult with Landscape Architects, Architects or Engineers of Record regarding change orders, shop drawing approvals and other architectural and engineering related issues.
- Provide oversight of contractors to ensure adherence to plans and specifications. Maintain correspondence with contractors, review and approve contractors' payment requisitions and clarify other construction issues.
- Review and research contractors' dispute claims and advise Borough Director on solutions. Resolve field condition issues. Collaborate on monitoring various contract administrative requirements (e.g., Minority and Women-owned Business Enterprise goals, Project Labor Agreements and Damages for Delay programs).
- Produce detailed daily and weekly construction project reports, maintain accurate records of items installed and deliveries to the site, keep calculation books with accurate calculations, quantities and areas of installation, prepare cost projections and organize and lead meetings. Review and process time extensions when necessary.

Qualification Requirements

*** This vacancy is only open to 1) current permanent city employees serving in the Associate Project Manager civil service title or 2) on leave from the title or 3) candidates who are reachable on the Associate Project Manager civil service list, Exam# 3110. [Please indicate your list# on your cover letter and resume.]**

****Appointees to this position will receive a \$2,122 Assignment Differential in addition to their base salary.**

This position is exempt from NYC residency requirements.

Preferred Skills/Qualifications

1. Bachelor of Science degree in Civil Engineering or Structural Engineering.
2. Excellent communication and organizational skills.
3. Knowledge of Microsoft Word, Excel and PowerPoint, Photoshop and 3D rendering.
4. Driver license valid in New York State.

How to Apply

All Applicants

Click Here to Apply: [Resident Engineer](#) OR

Go to cityjobs.nyc.gov and search for Job ID# 726528.

All applicants must apply via cityjobs.nyc.gov. The City is no longer using ESS to accept applications.

***Current City Employees please include your ERN on your cover letter and resume.**

POST DATE: 08/15/2025

POST UNTIL: 08/29/2025

NOTE: All resumes must be received no later than the last day of the posting period. References will be required upon request.

nyc.gov/parks

MOVEMENT IN THE FACE OF CIVIL SERVICE LISTS IS PROHIBITED UNDER CIVIL SERVICE LAW.

THE CITY OF NEW YORK IS AN INCLUSIVE EQUAL OPPORTUNITY EMPLOYER COMMITTED TO RECRUITING AND RETAINING A DIVERSE WORKFORCE AND PROVIDING A WORK ENVIRONMENT THAT IS FREE FROM DISCRIMINATION AND HARASSMENT BASED UPON ANY LEGALLY PROTECTED STATUS OR PROTECTED CHARACTERISTIC, INCLUDING BUT NOT LIMITED TO AN INDIVIDUAL'S SEX, RACE, COLOR, ETHNICITY, NATIONAL ORIGIN, AGE, RELIGION, DISABILITY, SEXUAL ORIENTATION, VETERAN STATUS, GENDER IDENTITY, OR PREGNANCY.

TELECOMMUNICATIONS DEVICE FOR THE DEAF: (212) 504-4115.

For information about applying for Civil Service Exams go to: [Civil Service Exams - Department of Citywide Administrative Services \(nyc.gov\)](#)